BLACK OAK MINE

UNIFIED SCHOOL DISTRICT

Committed to Educational Excellence

December 13, 2018

MEETING OF THE BOARD OF TRUSTEES

Black Oak Mine Unified School District will provide a safe learning environment that challenges all students to achieve academic, excellence, develop their creative potential, and acquire marketable, career, technical, and personal skills.

Superintendent
Jeremy Meyers

Board of Trustees
Bill Drescher
Joe Scroggins
Darcy Knight
Jeff Burch
Ronnie Ebitson

Student Representative to the Board
Briston Widmann

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
6540 WENTWORTH SPRINGS ROAD
GEORGETOWN, CALIFORNIA

Black Oak Mine Unified School District will provide a safe learning environment that challenges all students to achieve academic excellence, develop their creative potential, and acquire marketable, career, technical, and personal skills.

REGULAR MEETING OF THE BOARD OF TRUSTEES

DATE:	**December 13, 2018**
TIME:	**6:30 P.M. (Closed)**
	7:00 P.M. (Open)
LOCATION:	**6540 Wentworth Springs Road**
	Georgetown, CA

Visitors are always welcome at meetings of the Board of Trustees and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item on the agenda is taken up, prior to action being taken by the Board, or under "Communications". Pursuant to Board Bylaw 9323, at the time of Oral Communications, the Board President will ascertain if there is a need for a time limit and will advise the public. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. The agenda packet for this public meeting, as well as agenda documents distributed less than 72 hours prior to this meeting, are available for review at the Black Oak Mine Unified School District Office at the above address. If you are an individual with a disability and need an accommodation, please contact the District Office at 333-8300 at least 48 hours in advance. The Board meetings are taped by the District Office and the tape recordings are destroyed after 30 days.

AGENDA

1.0 CALL TO ORDER - OPEN SESSION – 6:30 P.M.

2.0 SWEARING IN OF RE-ELECTED BOARD MEMBERS

3.0 PUBLIC COMMENT ON CLOSED SESSION AGENDA

4.0 CLOSED SESSION TOPICS
The Board of Trustees will review matters pertaining to the following topics as necessary and will announce in public prior to going into Closed Session which topics will be considered in that Closed Session.

- 4.1 Classified Employment – 1.0 FTE Employee and a .625 FTE Employee – **Vote on in Open Session**
- 4.2 Resignation – 2 Classified Employees
- 4.3 Retirement – 2 Classified Employees
- 4.4 Conference with Jeremy Meyers and Shelly King, District Labor Negotiators, regarding Labor Negotiations, the Black Oak Mine Teachers Association, and the California School Employees Association, Gold Chain Chapter #660
- 4.5 Superintendent Evaluation

5.0 OPEN SESSION - 7:00 P.M.
The Board of Trustees will reconvene in open session.

6.0 DISCLOSURE OF ACTION TAKEN, IF ANY, IN CLOSED SESSION

7.0 PLEDGE OF ALLEGIANCE

8.0 ORGANIZATIONAL ACTIONS – 7:05 P.M.

- 8.1 Elect a Board President for the 2019 calendar year, beginning December 13, 2018.

M_____ S_____ V_____

8.2 Elect a Board Vice President for the 2019 calendar year, beginning December 13, 2018.

M_____ S_____ V_____

8.3 Elect a Board Clerk for the 2019 calendar year, beginning December 13, 2018.

M_____ S_____ V_____

8.4 Elect a Board of Trustee Representative to the El Dorado County School Board Association for the 2019 calendar year.

M_____ S_____ V_____

8.5 Elect a Board of Trustee Representative to the LCAP-Curriculum Council for the 2019 calendar year.

M_____ S_____ V_____

8.6 Elect a Board of Trustee Representative to the LCAP-BAC for the 2019 calendar year.

M_____ S_____ V_____

8.7 Elect a Board of Trustee Representative to the CBOC for the 2019 calendar year.

M_____ S_____ V_____

8.8 Appoint the Superintendent as Secretary to the Board of Trustees (BB 9122), representative to the Joint Powers Association, and coordinator for the District regarding Compliance with Civil Rights, Title IX, Asbestos Abatement (AHERA), Affirmative Action, and regulations relative to disabled persons for the 2019 calendar year.

M_____ S_____ V_____

8.9 2019 Board Meeting Calendar (Page 1)

M_____ S_____ V_____

9.0 ADOPTION OF THE AGENDA

The Board may act upon an item of business not appearing on the posted agenda if, first, the Board publicly identifies the item, and second, one of the following occurs:

9.1 The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;

9.2 Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District's attention after the agenda was posted; or

9.3 The item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

M_____ S_____ V_____

10.0 COMMUNICATIONS – 7:30 P.M

10.1 Written Communications

10.2 Oral Communications – Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. Each person who addresses the Board must first be recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed three (3) minutes to address the Board. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.

11.0 EXCELLENCE IN EDUCATION – 7:40 P.M.

12.0 STUDENT REPRESENTATIVE TO THE BOARD REPORT – 7:45 P.M.

13.0 BLACK OAK MINE TEACHERS ASSOCIATION REPORT – 7:50 P.M.

14.0 CALIFORNINA SCHOOL EMPLOYEES ASSOCIATION REPORT – 7:55 P.M.

15.0 FACILITIES, MAINTENANCE, OPERATIONS, & TRANSPORTATION REPORT– 8:00 P.M.

16.0 SITE ADMINISTRATOR'S REPORTS – 8:05 P.M.

17.0 SUPERINTENDENT'S REPORT – 8:15 P.M.

18 .0 NEW BUSINESS – 8:20 P.M.

18.1 First Interim Report (Page 3)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve and certify the District's financial position with a Positive Certification for the First Interim Report for the period ending October 31, 2018.

M_____S_____V_____

18.2 Board Meeting Minutes (Pages 5-7)

RECOMMENDATION: It is recommendation that the Board of Trustees consider taking action to approve the minutes for the Board Meeting on November 8, 2018.

M_____S_____V_____

18.3 Special Board Meeting Minutes (Page 9)

RECOMMENDATION: It is recommendation that the Board of Trustees consider taking action to approve the minutes for the Special Board Meeting on November 6, 2018.

M_____S_____V_____

18.4 Nominations to the California School Board Association's Delegate Assembly (Pages 11-18)

RECOMMENDATION: It is recommendation that the Board of Trustees consider nominating a representative to the CBAS's Delegate Assembly.

M_____S_____V_____

19.0 INFORMATION AND DISCUSSION – 8:50 P.M.

19.1 Catapult Emergency Management System (Page 19)

EXPLANATION: Catapult EMS provides an emergency response plan that uses real-time student accounting, staff location check-ins, and threat report management. The Board will be given information and a demonstration on the Catapult EMS functionality and process.

19.2 District Blackboard App (Page 21)

EXPLANATION: The District uses the Blackboard App for mass communication and outreach. As part of the District's communication plan, this app will be used as a means of communication with students, staff, and the public.

19.3 Facility Use Fees (Pages 23-30)

EXPLANATION: The Board of Trustees will have a discussion on Facility Use Fees

20.0 CONSENT AGENDA – 9:10 P.M.

20.1 Board Resolution #2018-20 State & Federal Surplus Property Program (Pages 31-32)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Resolution #2018-20 State & Federal Surplus Property Program

20.2 Agreement with Girard, Edwards, Stevens & Tucker LLP (Pages 33-35)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Agreement for the Provisions of Legal Services by Girard, Edwards, Stevens, & Tucker LLP.

20.3 Classified Personnel Action (Pages 37-38)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Cheya Lovelace as a 1 Hour Noon Duty and a 4 Hour RSP Aide, and Mischa Friegang as an 8 Hour Information Technology Technician for the Black Oak Mine Unified School District for the 2018-19 school year.

20.4 Purchase Orders, Warrants, Bids and Quotes (Page 39)

RECOMMENDATION: It is recommended that 2018-19 fiscal year Batch numbers 0030-0036 dated November 1st to November 28th for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, for a total of $583,102.23 be approved.

20.5 Field Trips (Pages 41-42)

RECOMMENDATION: It is recommended that the board of trustees consider taking action to approve the overnight field trips.

21.0 REPORTS OF THE BOARD OF TRUSTEES – 9:00 P.M.

22.0 FUTURE MEETINGS
The next Special Board Meeting is Thursday, December 20, 2018 at 6:00 P.M. at Georgetown School of Innovation
The next Regular Meeting of the Board is Thursday, January 10, 2019 at 7:00 P.M.

23.0 CLOSED SESSION
The Board will continue review of matters specified under agenda item 3.0 as required.

24.0 ADJOURNMENT

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

2019 BOARD MEETING CALENDAR

*Regular Sessions are the second Thursday of each month, unless otherwise noted**

January 10

February 7

March 14

April 11

May 16* *Regular Board Meeting & SOY Recognition Meeting*

June 10* *(Monday before 2nd Thursday) Present LCAP & Budget*

June 13 (2nd *Thursday) Approve LCAP & Budget*

NO MEETING IN JULY

August 8

September 12

October 10

November 7

December 12

km\board\calendar

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 18.1 First Interim Report

MEETING DATE: December 13, 2018

FROM: Jeremy Meyers, Superintendent
Sid Albaugh, Chief Business Official

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve and certify the District's financial position with a Positive Certification for the First Interim Report for the period ending October 31, 2018.

BACKGROUND: School districts are required to submit for review and approval by the Board of Trustees the First Interim Report of the District for the period ending October 31, 2018. The purpose of the First Interim Report is to present an overview of the District's financial condition and review whether the District is able to meet its financial obligations in the current and subsequent two fiscal years. Upon review and certification by the Board of Trustees, the First Interim Report will be reviewed by the El Dorado County Office of Education as part of its fiscal oversight of school district.

The entire First Interim report is provided under separate cover to the Board of Trustees. A copy of the First Interim report is available at the District Office.

km/board/12-13-18/First Interim Report

18.2

MINUTES OF A REGULAR MEETING
OF THE BLACK OAK MINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
November 8, 2018

CALL TO ORDER	The Meeting of the Board of Trustees was called to order by President Burch, at 6:00 p.m. at 6540 Wentworth Springs Road, Georgetown, California Present: President Bill Drescher, Trustee Jeff Burch, Trustee Ronnie Ebitson, and Superintendent Jeremy Meyers. Vice President Joe Scroggins and Clerk Darcy Knight are absent.
Closed Session Comments:	None
CLOSED SESSION	The Board met in Closed Session and discussed: 3.1 Confidential Student Matter – Interdistrict Appeal Hearing Student #028-18 and #029-18. 3.2 Public Employee Employment – Classified Bus Drivers **Vote on in Open Session** 3.3 Classified Salary Schedule Change **Vote on in Open Session** 3.4 Conferenced with Jeremy Meyers and Shelly King, District Labor Negotiator, regarding labor negotiations with the Black Oak Mine Teachers Association, the California School Employee Association, Gold Chain Chapter #660. 3.5 Superintendent Evaluation
OPEN SESSION	The Open Session of the Board convened at 7:05 P.M.
DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION	3.1 Interdistrict Appeal Hearing Student #028-18 and #029-18 It was moved by Ronnie Ebitson and seconded by Jeff Burch to overturn the denials Vote: 2 to 1 Burch Y Knight AB Drescher N Ebitson Y Scroggins AB 3.2 Vote in open session 3.3 Vote in open session 3.3 Negotiations-ongoing 3.4 Superintendent Evaluation
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was led by Jeff Burch
ADOPTION OF THE AGENDA ACTION M-18-68	It was moved by Bill Drescher, seconded by Ronnie Ebitson, and carried unanimously to adopt the agenda. 3 to 0 Knight AB Scroggins AB Burch Y Drescher Y Ebitson Y Pulled agenda item 19.5 (Facility Use Fee Schedule) moved to agenda item 18.3
COMMUNICATIONS	None
Public Hearing – Collection and Accounting for Developer Fees for the 2017-18 School Year	Public hearing was opened at 7:10 PM. After no comment from the public it was closed at 7:11PM.
Written Communications	None
Oral Communications	Carolyn Barla gave update on Drug Free Divide.
EXCELLENCE IN EDUCATION	Carolyn Barla was presented with the certificate.
BLACK OAK MINE TEACHERS ASSOCIATION REPORT	President of BOMTA gave a report to the Board of Trustees.
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT	CSEA Representative gave a report to the Board of Trustees. Michele Keene-Sasse spoke about negotiations starting in January. Carolyn Dowd will be honored by CSEA.

STUDENT REPRESENTATIVE TO THE BOARD REPORT	Alexis Flint was absent but gave a report to Jeremy Meyers to give to the Board of Trustees.
FACILITIES, MAINTENANCE, OPERATIONS, & TRANSPORTATION REPORT	Director, Mark Koontz gave an update on the facilities, maintenance, operations and transportation department.
SITE ADMINISTRATOR'S REPORTS	Site Administrators gave reports to the Board of Trustees.
SUPERINTENDENT'S REPORT	Jeremy Meyers gave a report to the Board of Trustees.
INFORMATION AND DISCUSSION	
Special Education Update	Wendy Westsmith gave a report to the Board of Trustees.
California School Dashboard Local Indicator Results	Wendy Westsmith gave a report to the Board of Trustees.
OLD BUSINESS	
Board Procedural Review	Next special meeting of the Board will be on December 20, 2018 at Georgetown School of Innovation.
NEW BUSINESS	
Annual Developer Fee Report ACTION M-18-69	It was moved by Jeff Burch, seconded by Bill Drescher, and carried unanimously to approve the Annual Developer Fee Report. 3 to 0 Knight AB Scroggins AB Burch Y Drescher Y Ebitson Y
Annual Organizational Meeting ACTION M-18-70	It was moved by Jeff Burch, seconded by Ronnie Ebitson, and carried unanimously to announce the date of the Annual Organizational Meeting as December 13, 2018. Vote 3 to 0 Knight AB Scroggins AB Burch Y Drescher Y Ebitson Y
Adoption of Facility Use Fees Schedule ACTION M-18-71	It was moved by Jeff Burch, seconded by Ronnie Ebitson, and carried unanimously to table the adoption of Facility Use Fees Schedule until all Board Members are present. Vote 3 to 0 Knight AB Scroggins AB Burch Y Drescher Y Ebitson Y
CONSENT AGENDA ACTION M-18-72	It was moved by Jeff Burch, seconded by Ronnie Ebitson, and carried unanimously to approve the consent agenda. Vote 3 to 0 Scroggins AB Knight AB Burch Y Drescher Y Ebitson Y
Second Reading & Adoption of CSBA Board Policy Updates/ Revisions	Adopted the CSBA Board Policy Updates/Revisions.
Classified Salary Schedule Change	Approved the Classified Salary Schedule Change.
Classified Personnel Action – Bus Drivers	Approved the Classified Personnel Action – Bus Drivers.
Memorandum of Understanding with El Dorado County Office of Education for Teacher Induction Program 2018-19	Approved the Memorandum of Understanding with El Dorado County Office of Education for Teacher Induction Program 2018-19.
Adoption of Facility Use Fees Schedule	Adopted the Facility Use Fees Schedule -This item was pulled and moved to 18.3.

American River Charter School Vendor Agreements	Approved the American River Charter School Vendor Agreements.
Board Meeting Minutes for October 11, 2018	Approved the Board Meeting Minutes for October 11, 2018.
Purchase Orders, Warrants, Bids & Quotes	Approved the 2018-19 fiscal year Batch numbers 0021-0029 dated October 4th to October 25th for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, for a total of $486,524.92 be approved.
Gift(s)	Accepted the gifts donated.
Field Trip(s)	Approved the overnight field trip.
REPORTS OF THE BOARD OF TRUSTEES	The Board gave reports of the activities they attended in the district.
FUTURE MEETINGS	The next regular meeting of the Board is December 13, 2018 at the District Office at 7:00 PM The next special meeting of the Board is December 20, 2018 at Georgetown School at 6:00PM (this time may need to be moved up based on event happening)
ADJOURNMENT	The meeting was adjourned at 8:25 P.M.

Respectfully submitted,

Jeremy Meyers Secretary to the Board	Bill Drescher President of the Board	Date

18.3

SPECIAL MINUTES OF A REGULAR MEETING OF THE BLACK OAK MINE UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

November 6, 2018

CALL TO ORDER	The Special Meeting of the Board of Trustees was called to order by President Bill Drescher at 6:06 PM at Golden Sierra Junior Senior High School in Garden Valley, California Present: Board President Bill Drescher, Clerk Darcy Knight, Trustee Jeff Burch, and Superintendent Jeremy Meyers. Joe Scroggins and Ronnie Ebitson were absent.
OPEN SESSION	The meeting was called to order at 6:06 PM
PLEDGE OF ALLEGIANCE	The pledge allegiance was led by Darcy Knight
ADOPTION OF THE AGENDA ACTION M-18-73	It was moved by Darcy Knight, seconded by Jeff Burch, and carried unanimously to adopt the agenda. Vote 3 to 0 Drescher Y Knight Y Burch Y Scroggins AB Ebitson AB
COMMUNICATIONS	None
INFORMATION AND DISCUSSION	
Local Control and Accountability Plan	Jeremy Meyers, Principal, presented the LCAP for Golden Sierra Junior Senior High School. Ron Morris, Assistant Principal, offered information on the AVID program which was implemented this school year to 7th and 9th graders and Jeremy Meyers discussed CTE, the 4x4 schedule, and new IT systems at GSJSHS. Mr. Meyers reported 142 students are taking part in clubs this school year, which is an increase from last year's numbers. Teacher Pete Delosa reported on the CTE curriculum for his engineering classes and the growth taking place.
Site Updates	Site Administrators gave updates to the Board. Georgetown School of Innovation will have a staff member from NTN visit and Northside STEAM School reported that students receive 240 hours of Science weekly. The PTA has funded the Jr. Maker Space program and Amy McComb is working hard to outfit a lab with the necessary equipment.
ADJOURNMENT	The meeting was adjourned at 7:28 PM

Respectfully submitted,

Jeremy Meyers Secretary to the Board	Bill Drescher President of the Board	Date

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 18.4 Regional Representative to the 2019 CSBA Delegate Assembly

MEETING DATE: December 13, 2018

FROM: Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider voting for a regional representative to the 2019 CSBA Delegate Assembly.

BACKGROUND: California School Board Association (CSBA) Delegate Assembly is a vital link in the Association's governance structure. The Delegate Assembly sets the general policy direction for the Association. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state.

The Delegate Assembly is made up of approximately 270 Delegates who are elected by local board members in 21 geographic regions throughout the state.

CSBA has requested the Board consider voting to elect a regional representative to its 2019 Delegate Assembly. There is one candidate for the position. Biographical sketch on the candidate is provided to the Board.

km/board/12-13-18/CSBA Delegate Assembly

csba
California School Boards Association

DEADLINE: Monday, January 7, 2019
IF NOMINATING, BOARD ACTION REQUIRED
Please deliver to all governing board members. See envelope label for Region/Subregion number or visit https://www.csba.org/About/Leadership/CSBARegions

October 26, 2018

MEMORANDUM

To: CSBA Member Boards
From: Mike Walsh, CSBA President
Re: Call for Nominations to CSBA's Delegate Assembly

Each year, member boards elect representatives to the California School Boards Association's Delegate Assembly. The Delegate Assembly is a vital link in the Association's governance and sets the general policy direction. Working with member boards, the Board of Directors, and Executive Committee, Delegates ensure that the Association promotes the interests of California's school districts and county offices of education.

Nomination and candidate biographical sketch forms for CSBA's Delegate Assembly are now being accepted until **Monday, January 7, 2019**. Nomination instructions are listed below:

- Any CSBA member board is eligible to nominate board members within their geographical region or subregion.
- A member board may nominate as many individuals as it chooses, but only one nomination form per nominee.
- All nominees must serve on a CSBA member boards and must give their approval prior to being nominated.
- All nominees must submit a **one-page, single-sided,** candidate biographical sketch form.
- An optional one-page, one-sided résumé may also be submitted, but cannot be substituted for the biographical sketch form.
- It is the nominee's responsibility to confirm that all nomination materials have been received deadline. Late submissions will not be accepted.
- The nomination form, candidate biographical sketch form, and optional resume may be returned by Monday, January 7, 2019, via the following methods. Please choose only one method:

  - E-mail to nominations@csba.org by 11:59 p.m.
  - Fax to (916) 371-3407 by 11:59 p.m.
  - Postmarked by U.S.P.S. no later than January 7, 2019.

Elected Delegates serve a two-year term beginning April 1, 2019 through March 31, 2021. There are two required Delegate Assembly meetings each year. In 2019, the dates are May 18-19 in Sacramento and November 4-5 in San Diego. *District eligible to appoint a member of their board to the Delegate Assembly will receive a separate communication from CSBA.* However, districts that appoint may also nominate board members to run for the Delegate Assembly.

The nomination form and current list of CSBA Delegates with their expiration terms are attached. Terms that end in 2019 are up for election. All materials related to the nomination process for elected Delegates are available to download at www.csba.org/ElectionToDA. For more information, please contact the Executive Office at (800) 266-3382. Thank you.

Enclosures: Nomination Form, Candidate Biographical Sketch Form, Delegate Assembly Roster
S:\EO\Nominations & Elections\DA\For 2019 elections\Nominations\nominations memo.docx

California School Boards Association

2019 Delegate Assembly Nomination Form

DUE Monday, January 7, 2019

E-mail to nominations@csba.org or, fax (916) 371-3704 or, Mail to: CSBA Exec. Office | 3251 Beacon Bl., W. Sacramento, 95691.

CSBA Region/subregion #_____

The Board of Education of the Black Oak Mine Unified School District **voted to**
(Nominating District)

nominate _____ **The nominee is a member of the**
(Nominee)

_____, **which is a member of the California**
(Nominee's Board)

School Boards Association.

- ❑ The nominee has consented to this nomination.
- ❑ Attached is the nominee's required one-page, single-sided, candidate biographical sketch form and optional one-page, single-sided résumé, if submitted.
- ❑ The nominee's required one-page, single-sided, candidate biographical sketch form and optional one-page, single-sided résumé, if submitted, will be sent by Monday, January 7, 2019.

_____ _____

Board Clerk or Board Secretary (signed) *Date*

_____

Board Clerk or Board Secretary (printed)

PLEASE NOTE: This nomination form and nominee's candidate biographical sketch form are both due Monday, January 7, 2019. They may be emailed to nominations@csba.org, or faxed to (916) 371-3407 by 11:59 p.m., or mailed to CSBA, Attn: Executive Office, 3251 Beacon Blvd., West Sacramento, CA 95691, postmarked by the U.S.P.S. no later than **Monday, January 7, 2019**. ***It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office by the due date. Late submissions cannot be accepted.*** Please contact CSBA's Executive Office (800) 266-3382, should you have any questions. Thank you.

csba
California School Boards Association

2019 Delegate Assembly Candidate Biographical Sketch Form

DUE: Monday, January 7, 2019 – no late submissions accepted

Please complete, sign, and date this required ONE-page candidate biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and do not re-type this form. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____ ***Date:*** _____

Name: _____ CSBA Region & subregion #: _____

District or COE: _____ Years on board: _____

Profession: _____ Contact Number (please √ ☐ Cell ☐ Home ☐ Bus.): _____

*Primary E-mail: _____

(**Communications from CSBA will be sent to primary email)*

Are you an incumbent Delegate? ☐ Yes ☐ No | If yes, year you became Delegate: _____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

Please describe your activities and involvement on your local board, community, and/or CSBA.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

E-mail: nominations@csba.org, or fax to (916) 371-3407, or US Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691. Please only submit biosketch form via one of these modes only; do not send multiple times. If you have any questions, please contact the Executive Office at (800) 266-3382.

csba

DELEGATE ASSEMBLY with 2019 & 2020 terms. Only 2019 seats are up for election | ◇ = *District appointment*

REGION 1 – *4 Delegates (4 elected)*
Director: Jennifer Owen (Fort Bragg USD)

Subregion 1-A (Del Norte, Humboldt)
Donald McArthur (Del Norte County USD), 2019
Lisa Ollivier (Eureka City SD), 2020
Subregion 1-B (Lake, Mendocino)
Sandy Tucker (Middletown USD), 2020
Region 1 County:
David Browning (Lake COE), 2019

REGION 2 – *4 Delegates (4 elected)*
Director: Sherry Crawford (Siskiyou COE)

Subregion 2-A (Modoc, Siskiyou, Trinity)
Gregg Gunkel (Siskiyou Union HSD), 2019
Subregion 2-B (Shasta)
Teri Vigil (Fall River Joint USD), 2019
Subregion 2-C (Lassen, Plumas)
Dwight Pierson (Plumas County & USD), 2020
Region 2 County:
Brenda Duchi (Siskiyou COE), 2020

REGION 3 – *8 Delegates (8 elected)*
Director: A.C. (Tony) Ubalde (Vallejo City USD)

Subregion 3-A (Sonoma)
Ron Kristof (Santa Rosa City Schools), 2019
Jeremy Brott (Bennett Valley Union SD), 2020
Subregion 3-B (Napa)
Indira Lopez (Calistoga Joint USD), 2019
Subregion 3-C (Solano)
Diane Ferrucci (Benicia USD), 2019
David Isom (Fairfield-Suisun USD), 2019
Michael Kitzes (Vacaville USD), 2020
Subregion 3-D (Marin)
Barbara Owens, (Tamalpais Union HSD) 2020
Region 3 County
Herman Hernandez (Sonoma COE), 2019

REGION 4 – *8 Delegates (8 elected)*
Director: Paige Stauss (Roseville Joint Union HSD)

Subregion 4-A (Glenn, Tehama)
Rod Thompson (Red Bluff Jt. Union HSD), 2020
Subregion 4-B (Butte)
Judith Peters (Paradise USD), 2019
Subregion 4-C (Colusa, Sutter, Yuba)
Jim Flurry (Marysville Joint USD), 2020
Vacant, 2019
Subregion 4-D (Nevada, Placer, Sierra)
Julann Brown (Auburn Union ESD), 2019
Linda Campbell (Nevada Joint Union HSD), 2019
Renee Nash (Eureka Union SD), 2020
Region 4 County
June McJunkin (Sutter COE), 2020

REGION 5 – *10 Delegates (7 elected/3 appointed ◇)*
Director: Alisa MacAvoy (Redwood City ESD)

Subregion 5-A (San Francisco)
Emily Murase (San Francisco County USD)◇, 2019
Rachel Norton (San Francisco County USD)◇, 2019
Vacant (San Francisco County USD)◇, 2020
Subregion 5-B (San Mateo)
Davina Drabkin (Burlingame ESD), 2019
Carrie Du Bois (Sequoia Union HSD), 2019
Amy Koo (Belmont-Redwood Shores SD), 2020
Clayton Koo, (Jefferson ESD), 2020
Kevin Martinez (San Bruno Park ESD), 2019
Kalimah Salahuddin (Jefferson Union HSD), 2020
Region 5 County
Beverly Gerard (San Mateo COE), 2019

REGION 6 – *19 Delegates (12 elected/7 appointed ◇)*
Director: Darrel Woo (Sacramento City USD)

Subregion 6-A (Yolo)
Jackie Wong (Washington USD), 2020
Subregion 6-B (Sacramento)
Michael A. Baker (Twin Rivers USD)◇, 2019
Pam Costa (San Juan USD)◇, 2019
Craig DeLuz (Robla ESD), 2020
John Gordon (Galt Joint Union ESD), 2019
Jay Hansen (Sacramento City USD)◇, 2019
Susan Heredia (Natomas USD), 2019
Lisa Kaplan (Natomas USD), 2019
Ramona Landeros (Twin Rivers USD), 2020
Crystal Martinez-Alire (Elk Grove USD)◇, 2019
Mike McKibbin (San Juan USD)◇, 2020
Christina Pritchett (Sacramento City USD)◇, 2020
JoAnne Reinking (Folsom-Cordova USD), 2020
Rebecca Sandoval (Twin Rivers USD), 2019
Edward (Ed) Short (Folsom-Cordova USD), 2019
Bobbie Singh-Allen (Elk Grove USD)◇, 2020
Subregion 6-C (Alpine, El Dorado, Mono)
Misty diVittorio (Placerville Union ESD), 2020
Suzanna George (Rescue Union ESD), 2019
Region 6 County
Shelton Yip (Yolo COE), 2020

REGION 7 – *20 Delegates (15 elected/5 appointed ◇)*
Director: Yolanda Peña Mendrek (Liberty Union HSD)

Subregion 7-A (Contra Costa)
Elizabeth (Liz) Bettis (Walnut Creek ESD), 2019
Elizabeth Block (West Contra Costa USD)◇, 2020
Laura Canciamilla (Pittsburg USD), 2020
Madeline Kronenberg (West Contra Costa USD), 2020
Linda K. Mayo (Mt. Diablo USD)◇, 2019
Marina Ramos (John Swett USD), 2019
Richard Severy (Moraga ESD), 2019
Raymond Valverde (Liberty Union HSD), 2020

Subregion 7-B (Alameda)
Valerie Arkin (Pleasanton USD), 2020
Ann Crosbie (Fremont USD)◇, 2019
Beatriz Leyva-Cutler (Berkeley USD), 2019
Jody London (Oakland USD)◇, 2019
William McGee (Hayward USD), 2019
Amy Miller (Dublin USD), 2020
Diana J. Prola (San Leandro USD), 2019
Nina Senn (Oakland USD)◇, 2020
Nancy Thomas (Newark USD), 2019
Annette Walker (Hayward USD), 2020
Anne White (Livermore Valley Joint USD), 2020
Region 7 County
Fatima Alleyne (Contra Costa COE), 2019

REGION 8 – *14 Delegates (12 elected/2 appointed◇)*
Director: Matthew Balzarini (Lammersville Joint USD)

Subregion 8-A (San Joaquin)
Kathleen Garcia (Stockton USD)◇, 2019
Kathy Howe (Manteca USD), 2020
George Neely (Lodi USD), 2019
Christopher (Kit) Oase (Ripon USD), 2019
Angela Phillips (Stockton USD)◇, 2020
Stephen J. Schluer (Manteca USD), 2020
Jenny Van De Pol (Lincoln USD), 2020
Subregion 8-B (Amador, Calaveras, Tuolumne)
Zerrall McDaniel (Calaveras USD), 2019
Subregion 8-C (Stanislaus)
Faye Lane (Ceres USD), 2020
Cynthia (Cindi) Lindsey (Sylvan Union ESD), 2019
Paul Wallace (Neman-Crows Landing USD), 2019
Subregion 8-D (Merced)
Adam Cox (Merced City ESD), 2019
John Medearis (Merced Union HSD), 2020
Region 8 County
Juliana Feriani (Tuolumne COE), 2020

REGION 9 – *8 Delegates (8 elected)*
Director: Tami Gunther (Atascadero USD)

Subregion 9-A (San Benito, Santa Cruz)
Phil Rodriguez (Soquel Union ESD), 2020
Deborah Tracy-Proulx (Santa Cruz City Schools), 2020
George Wylie (San Lorenzo Valley USD), 2019
Subregion 9-B (Monterey)
Lila Cann (Salinas Union HSD), 2019
Rita Patel (Carmel USD), 2020
Subregion 9-C (San Luis Obispo)
Mark Buchman (San Luis Coastal USD), 2020
Vicki Meagher (Lucia Mar USD), 2019
Region 9 County
Janet Wohlgemuth (Monterey COE), 2019

REGION 10 – *15 Delegates (11 elected/4 appointed◇)*
Director: Susan Markarian (Pacific Union ESD)

Subregion10-A (Madera, Mariposa)
Barbara Bigelow (Chawanakee USD), 2019

Subregion10-B (Fresno)
Daniel Babshoff (Kerman USD), 2019
Connie Brooks (Kings Canyon Joint USD), 2020
Darrell Carter (Washington USD), 2020
Gilbert Coelho (Firebaugh-Las Deltas USD), 2020
Valerie Davis (Fresno USD)◇, 2019
Brian Heryford (Clovis USD)◇, 2019
William (Bill) Johnson (Clay ESD), 2019
Marcy Masumoto (Sanger USD), 2019
Carol Mills (Fresno USD)◇, 2020
Elizabeth (Betsy) Sandoval (Clovis USD)◇, 2020
Norman Saude (Sierra USD), 2020
Kathy Spate (Caruthers USD), 2019
Subregion10-C (Kings)
Teresa Carlos-Contreras (Kings River-Hardwick Union ESD), 2020
Region 10 County
Sara Wilkins (Madera COE), 2020

REGION 11 – *9 Delegates (9 elected)*
Director: Suzanne Kitchens (Pleasant Valley SD)

Subregion 11-A (Santa Barbara)
Jack C. Garvin (Santa Maria Joint Union HSD), 2020
Luz Reyes-Martin (Goleta Union SD), 2019
Subregion 11-B (Ventura County and Las Virgenes USD)
William Daniels (Simi Valley USD), 2020
Vianey Lopez (Hueneme ESD), 2020
Veronica Robles-Solis (Oxnard SD), 2020
Kelsey Stewart (Santa Paula USD), 2020
Christina (Tina) Urias (Santa Paula USD), 2019
John Walker (Ventura USD), 2019
Region 11 County
Mark Lisagor (Ventura COE), 2019

REGION 12 – *14 Delegates (11 elected/3 appointed◇)*
Director: Bill Farris (Sierra Sands USD)

Subregion 12-A (Tulare)
Peter Lara, Jr. (Porterville USD), 2020
Cathy Mederos (Tulare Joint Union HSD), 2019
Dean Sutton (Exeter USD), 2019
Lucia Vazquez (Visalia USD), 2020
Subregion 12-B (Kern)
Pamela (Pam) Baugher (Bakersfield City SD), 2019
Jeff Flores (Kern Union HSD)◇, 2019
Pamela Jacobsen (Standard SD), 2020
Tim Johnson (Sierra Sands USD), 2019
Phillip Peters (Kern Union HSD)◇, 2020
Geri Rivera (Arvin Union SD), 2019
Gaby Schmidt (Lakeside Union ESD), 2020
Lillian Tafoya (Bakersfield City SD)◇, 2020
Keith Wolaridge (Panama-Buena Vista Union SD), 2019
Region 12 County
Donald P. Cowan (Kern COE), 2020

REGION 15 – *26 Delegates (18 elected/8 appointed◇)*
Director: Meg Cutuli (Los Alamitos USD)

County: Orange
Alfonso Alvarez (Santa Ana USD)◇, 2019

Dana Black (Newport-Mesa USD), 2020
Lauren Brooks (Irvine USD), 2020
Carrie Buck (Placentia-Yorba Linda USD), 2019
Bonnie Castrey (Huntington Beach Union HSD), 2019
Jeff Cole (Anaheim ESD), 2019
Ian Collins (Fountain Valley ESD), 2019
Lynn Davis (Tustin USD), 2020
Karin Freeman (Placentia-Yorba Linda USD), 2019
Ira Glasky (Irvine USD)◇, 2020
Patricia Holloway (Capistrano USD)◇, 2019
Al Jabbar (Anaheim Un. HSD), 2019
Candice (Candi) Kern (Cypress ESD), 2020
Martha McNicholas (Capistrano USD)◇, 2020
Lan Nguyen (Garden Grove USD)◇, 2020
John Palacio (Santa Ana USD)◇, 2020
Annemarie Randle-Trejo (Anaheim Union HSD)◇, 2020
Teri Rocco (Garden Grove USD)◇, 2019
Rosemary Saylor (Huntington Beach City ESD), 2020
Francine Scinto (Tustin USD), 2020
Michael Simons (Huntington Beach Union HSD), 2020
Robert A. Singer (Fullerton Joint Union HSD), 2019
Suzie R. Swartz (Saddleback Valley USD), 2019
Sharon Wallin (Irvine USD), 2020
Dolores Winchell (Saddleback Valley USD), 2019

Region 15 County
John (Jack) Bedell (Orange COE), 2019 ◇

REGION 16 – *20 Delegate (15 elected/5 appointed ◇)*
Director: Karen Gray (Silver Valley USD)

Subregion 16-A (Inyo)
Susan Patton (Lone Pine USD), 2019

Subregion 16-B (San Bernardino)
Christina Cameron-Otero (Needles USD), 2020
Tom Courtney (Lucerne Valley USD), 2019
Barbara J. Dew (Victor Valley Union HSD), 2020
Gwen Dowdy-Rodgers (San Bernardino City USD)◇, 2019
Barbara Flores (San Bernardino City USD)◇, 2020
Peter Garcia (Fontana USD)◇, 2019
Cindy Gardner (Rim of the World USD), 2020
Margaret Hill (San Bernardino City USD), 2019
Shari Megaw (Chaffey Joint Union HSD), 2019
Jim O'Neill, (Redlands USD), 2020
Sylvia Orozco (Chino Valley USD)◇, 2019
Caryn Payzant (Alta Loma ESD), 2020
Barbara Schneider (Helendale SD), 2020
Matt Slowik (Fontana USD)◇, 2020
Wilson So (Apple Valley USD), 2019
Mark Sumpter (San Bernardino COE), 2020
Eric Swanson (Hesperia USD), 2019
Kathy A. Thompson (Central ESD), 2019
Donna West (Redlands USD), 2020

Region 16 County
Laura A. Mancha (San Bernardino COE), 2020

REGION 17 – *24 Delegates (18 elected/6 appointed ◇)*
Director: Katie Dexter (Lemon Grove SD)

County: San Diego
Elvia Aguilar (South Bay Union SD), 2020
Barbara Avalos (National SD), 2020
Richard Barrera, (San Diego USD)◇, 2019
Leslie Ray Bunker (Chula Vista ESD), 2019
Brian Clapper (National SD), 2020
Eleanor Evans (Oceanside USD), 2020
Al Guerra (Alpine Union SD), 2019
Beth Hergesheimer (San Dieguito Union HSD), 2019
Laurie Humphrey (Chula Vista ESD), 2020
Claudine Jones (Carlsbad USD), 2020
Michael McQuary (San Diego USD)◇, 2020
Tamara Otero (Cajon Valley Union SD), 2019
Dawn Perfect (Ramona USD), 2019
Barbara Ryan (Santee SD), 2019
Elva Salinas (Grossmont Union HSD), 2020
Debra Schade (Solana Beach ESD), 2020
Nicholas Segura (Sweetwater Union HSD)◇, 2020
Charles Sellers (Poway USD)◇, 2019
Louis Smith (Coronado USD), 2019
Arturo Solis (Sweetwater Union HSD)◇, 2019
Marla Strich (Encinitas Union ESD), 2020
Cipriano Vargas, (Vista USD), 2020
Sharon Whitehurst-Payne (San Diego USD)◇, 2019

Region 17 County
Guadalupe Gonzalez (San Diego COE), 2019 ◇

REGION 18 – *21 Delegates (16 elected/5 appointed ◇)*
Director: Wendy Jonathan (Desert Sands USD)

Subregion 18-A (Riverside)
Alfredo Andrade (Banning USD), 2019
Kenneth Dickson (Murrieta Valley USD), 2019
Robert Garcia (Jurupa USD), 2019
Madonna Gerrell (Palm Springs USD), 2019
Blanca T. Hall (Coachella Valley USD), 2020
Tom Hunt (Riverside USD)◇, 2019
Cleveland (CJ) Johnson (Moreno Valley USD)◇, 2019
Marla Kirkland (Val Verde USD), 2020
Susie Lara (Beaumont USD), 2020
Patricia Lock-Dawson (Riverside USD)◇, 2020
David Nelissen (Perris Union HSD), 2020
Bill Newberry (Corona-Norco USD)◇, 2020
Kristi Rutz-Robbins (Temecula Valley USD), 2019
Victor Scavarda (Hemet USD), 2020
Susan (Sue) Scott (Lake Elsinore USD), 2020
Mary Helen Ybarra (Corona-Norco USD)◇, 2019
Vacant, 2019

Subregion 18-B (Imperial)
Ralph Fernandez (Brawley Union HSD), 2019
Diahna Garcia-Ruiz (Heber ESD), 2019
Gloria Santillan (Brawley ESD), 2020

County: Wendel W. Tucker (Riverside COE), 2020

REGION 20 – *12 Delegates (11 elected/1 appointed ◇)*
Director: Albert Gonzalez (Santa Clara USD)

County: Santa Clara
Frank Biehl (East Side Union HSD), 2020
Cynthia Chang (Los Gatos-Saratoga Jt. Union HSD), 2020
Danielle Cohen (Campbell Union SD), 2019
Pamela Foley (San Jose USD)◇, 2019

Bonnie Mace (Evergreen ESD), 2019
Joe Mitchner (Mountain View-Los Altos Un. HSD), 2020
Jodi Muirhead, (Santa Clara USD), 2020
Reid Myers (Sunnyvale SD), 2019
Andres Quintero (Alum Rock Union ESD), 2019
George Sanchez (Franklin-McKinley ESD), 2019
Vacant, 2019
County: Rosemary Kamei (Santa Clara COE), 2020

REGION 21 – 7 *Delegates (0 elected/ 7 appointed ◇)*
Director: Kelly Gonez (Los Angeles USD)◇, 2022

County: Los Angeles
Monica Garcia (Los Angeles USD)◇, 2021
George McKenna (Los Angeles USD)◇, 2020
Nick Melvoin (Los Angeles USD)◇, 2022
Ref Rodriguez (Los Angeles USD)◇, 2020
Scott Schmerelson (Los Angeles USD)◇, 2020
Richard Vladovic (Los Angeles USD)◇, 2020
Region 18 County
Douglas Boyd (Los Angeles COE)◇, 2020

REGION 22 – *6 Delegates (6 elected)*
Director: Keith Giles (Lancaster ESD)

Los Angeles County: North Los Angeles
John Curiel (Westside Union ESD), 2019
Steven DeMarzio (Westside Union ESD), 2020
Stacy Dobbs (Castaic Union SD), 2020
R. Michael Dutton (Antelope Valley Union HSD), 2019
Nancy Smith (Palmdale ESD), 2020
Steven M. Sturgeon (William S. Hart Union HSD), 2019

REGION 23 – *15 Delegates (13 elected/2 Appointed ◇)*
Director: Helen Hall (Walnut Valley USD)

Los Angeles County: San Gabriel Valley & East Los Angeles
Subregion 23-A
Suzie Abajian (South Pasadena USD), 2019
Adele Andrade-Stadler (Alhambra USD), 2019
Kimberly Kenne (Pasadena USD), 2020
Gregory Krikorian (Glendale USD), 2020
Gary Scott (San Gabriel USD), 2020
Subregion 23-B
Jessica Ancona (El Monte City SD), 2019
Anthony Duarte (Hacienda La Puente USD), 2020
Gino (J.D.) Kwok (Hacienda La Puente USD)◇, 2020
Larry Redinger (Walnut Valley USD), 2019
Subregion 23-C
Cory Ellenson (Glendora USD), 2020
Steven Llanusa (Claremont USD), 2020
Christina Lucero (Baldwin Park USD), 2019
Eileen Miranda Jimenez (West Covina USD), 2019
Roberta Perlman (Pomona USD)◇, 2019
Paul Solano (Bassett USD), 2020

REGION 24 – *16 Delegates (14 elected/2 Appointed ◇)*
Director: Donald E. LaPlante (Downey USD)

Los Angeles County: Southwest Crescent
Darryl Adams (Norwalk-La Mirada USD), 2019
Leighton Anderson (Whittier Union HSD), 2020
Jan Baird (South Whittier ESD), 2019
Maggie Bove-LaMonica (Hermosa Beach City ESD), 2020
Diana Craighead (Long Beach USD)◇, 2020
Paul Gardiner (East Whittier City ESD), 2020
Vivian Hansen (Paramount USD), 2019
Megan Kerr (Long Beach USD)◇, 2019
Eugene Krank (Hawthorne SD), 2020
Jose Lara (El Rancho USD), 2019
Sylvia V. Macias (South Whittier ESD), 2020
Karen Morrison (Norwalk-La Mirada USD), 2020
Ann M. Phillips (Lawndale ESD), 2020
Jesse Urquidi, (Norwalk-LaMirada USD), 2020
Ana Valencia (Norwalk-La Mirada USD), 2019
Satra Zurita, (Compton USD), 2019

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 19.1 Catapult Emergency Management System

MEETING DATE: December 13, 2018

FROM: Jeremy Meyers, Superintendent

EXPLAINATION: The Board will be given information and a demonstration on Catapult Emergency Management System's functionality and process.

BACKGROUND: Catapult EMS is a web based tool that provides an emergency response plan using real-time student accounting, staff location check-ins, and threat report management. Catapult EMS's clear and effective real-time internal communication ability, through any event, supports the District's ongoing efforts to ensure student and staff safety.

km\board\12-13-18\Catapult ems

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 19.2 Black Board App

MEETING DATE: December 13, 2018

FROM: Jeremy Meyers, Superintendent

EXPLANATION: The District uses the Blackboard App for mass notifications and outreach.

BACKGROUND: As part of the District's communication plan, we identified a means of communication with students, staff, and the public at large through a Black Oak Mine Unified School District branded app. This app integrates all forms of social media through all mobile devices.

km/board/12-13-18/Blackboard

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 19.3 Facility Use Fees Discussion

MEETING DATE: December 13, 2018

FROM: Jeremy Meyers, Superintendent

EXPLANATION: The Board of Trustees will have a discussion on Facility Use Fees

BACKGROUND: Education Code Section 38130, The Civic Center Act, provides that there is a civic center at each and every public school and grounds within the state for which the community can gather and meet. A school district may grant the use of the school facilities or grounds, and in turn may charge proportional fees that reflect the school district's direct costs for capital and direct costs for operations.

At its meeting on August 27, 2018, the Georgetown Divide Recreation District Board (GDRD) voted to terminate the long-time community partner agreement *(effective December 1, 2018)* with Black Oak Mine USD whereby GDRD collected facility use fees and scheduled school district facilities on behalf of BOMUSD. In order to facilitate this transition, BOMUSD staff have been establishing systems and criteria for the collection of facility use fees beginning in December.

The collection of facility use fees is codified by the California Education Code and allows for: (1) the collection of direct costs for capital, and (2) the direct costs for operations. Education Code Section 38134 (g)(1)(B) defines Capital Direct Costs as the share of the costs for maintenance, repair, restoration, and refurbishment, proportional to the use of the school facilities or grounds by the entity using the school facilities or grounds. Furthermore, Education Code Section 38134 (g)(1)(A) defines Operational Direct Costs as the share of the costs of supplies, utilities, janitorial services, services of school district employees and salaries paid to school district employees directly associated with the administration of this section to operate and maintain school facilities or grounds that is proportional to the entity's use of the school facilities or grounds under this sections.

In order to eliminate confusion, the facility use fee schedule presented has combined the direct costs for operation and the operational costs into one schedule of fees. The fees do not reflect any measurable changes to the rates approved by the Board in December of 2017, but

have merely added the operational costs (supplies, custodial costs, and utilities) to the schedule.

The Black Oak Mine Unified School District schedule of fees was developed using the California Department of Education prescribed methodology and the funds derived from the Capital Direct Costs will be accounted for separately and used for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

All students will be healthy, responsible, productive citizens skilled workers, lifelong learners and contributors to their local and world communities

Facility Use Fee Schedule

Intent of Fees: The primary intent of the Board of Trustees in establishing a usage fee schedule is to recover at least the direct costs *(capital and operational)* of providing additional services to organizations and individuals who chose to rent District facilities for individual or organizational use. School-sponsored organization, whose activities are directly related to or for the benefit of district schools shall be granted free use of facilities.

In the event the fees have been paid and the activity is cancelled or bumped by a school-sponsored activity and no alternate date can be arranged, the fees will be refunded.

The administration of facilities and their usage shall be in accordance with the Civic Center Act and Board Policy/Administration Regulation 1330 (d). The following fee schedule will apply to eligible groups, Class II-IV, with priority for use in the order listed on the attached AR 1330 (d). **For private entities and activities, Class V-VI, fair rent is equal to double the rates below plus insurance and deposits.**

Note: The Facility Use Fee Schedule includes both direct capital costs *(rental charge)* and direct operational costs *(supplies, labor, and utilities)*.

Fields

	2 Hours[1]	4 Hours	Day Use	Security Deposit *(refundable)*
Stadium Field (without lights)[2]	$160	$440	$810	$300
Stadium Field (with lights)[2]	$190	$520	$950	

	2 Hours[1]	4 Hours	Day Use	Security Deposit *(refundable)*
Golden Sierra Softball Field	$50	$70	$120	$100
Golden Sierra Baseball Field	$50	$70	$120	$100
Golden Sierra Lower Practice Field	$50	$70	$120	$100
Georgetown Baseball Field	$50	$70	$120	$100
Northside Baseball Field	$50	$70	$120	$100
Field of Dreams	$50	$70	$120	$100
District Baseball Field	$50	$70	$120	$100

School Sites[2]

	2 Hours[1]	4 Hours	Day Use	Security Deposit *(refundable)*
Parking Lots	$30	$50	$80	$200
Classroom[2]	$110	$210	$370	$200
Library[2]	$120	$210	$370	$200
Kitchen[3]	$100	$190	$360	$250
Golden Sierra MPR[2]	$140	$250	$470	$200
Golden Sierra Gym[2]	$140	$250	$470	$250
Georgetown Gym/MPR[2]	$110	$200	$390	$200
Georgetown Amphitheater[2]	$110	$200	$390	$200
Northside Gym/MPR[2]	$110	$200	$390	$200

[1]Rates are based on a 2 hour minimum

[2]Requires a Black Oak Mine USD custodian staff member at all events

[3]Requires a Black Oak Mine USD kitchen staff member at all events

Note:

Rates subject to change for Holidays and Sundays

Facilty fees include direct capital costs and direct operational costs combined

Proof of liability insurance is required for all groups

Other Terms and Conditions may apply

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Revised: 10/31/2018

BOT Adopted: _____

Senate Bill No. 1404

CHAPTER 764

An act to amend, repeal, and add Section 38134 of the Education Code, relating to school property.

[Approved by Governor September 29, 2012. Filed with Secretary of State September 29, 2012.]

LEGISLATIVE COUNSEL'S DIGEST

SB 1404, Hancock. School property: Civic Center Act.

Existing law, known as the Civic Center Act, authorizes a school district governing board to grant the use of school facilities or grounds as a civic center, for specified purposes, upon terms and conditions deemed proper by the governing board. Existing law authorizes a school district governing board to charge a fee, not to exceed the school district's direct costs, as defined, for use of the school facilities or grounds by entities that promote youth and school activities or that arrange for and supervise sports league activities for youths.

This bill, until January 1, 2020, would expand the definition of direct costs that a school district governing board may charge an entity for the use of school facilities or grounds to include a specified share of the operating and maintenance costs proportional to the entity's use of the school facilities or grounds under this provision and a share of the costs for maintenance, repair, restoration, and refurbishment of the school facilities or grounds proportional to that entity's use of school facilities or grounds, as specified. The bill would require the Superintendent of Public Instruction to develop, and the State Board of Education to adopt, regulations to be used by a school district in determining the proportionate share and the specific allowable costs that a school district may include as direct costs for the use of its school facilities or grounds. The bill would make other related changes.

SECTION 1.

(a) The Legislature finds and declares all of the following:

(1) In order to promote the Civic Center Act, it is the intent of the Legislature to encourage all school districts to maximize opportunities to make available and accessible public school facilities and grounds to their communities as civic centers.

(2) School districts make valuable contributions to their communities by providing needed space for recreational activities and are obligated to protect and preserve public school facilities and grounds for the safety and enjoyment of the pupils and community members who use the school facilities or grounds.

(3) School districts provide access to school facilities and grounds to organizations that promote physical activity, before and after school care, recreation, tutoring, and other activities that benefit the residents of those communities.

(4) The ability of school districts to maintain their facilities and grounds has been jeopardized due to severe budget cuts in recent years and the current economic climate in which school districts now operate.

(5) The costs directly incurred by a school district to maintain its facilities or grounds exceeds the operational costs associated with supplies, utilities, janitorial services, and services of school district employees that are necessitated by an organization's use of the school facilities or grounds.

(6) The "direct cost" to maintain school facilities and grounds also includes ongoing costs related to maintenance, repair, restoration, and refurbishment of the school facilities or grounds.

(b) It is therefore the intent of the Legislature to amend the Civic Center Act to authorize a school district to charge an organization using school facilities or grounds an amount proportional to the organization's use of the school facilities or grounds to maintain, repair, restore, and refurbish the school facilities or grounds and to limit the proportional costs related to maintenance, repair, restoration, and refurbishment to only a school's nonclassroom space and grounds.

SEC. 2.

Section 38134 of the Education Code is amended to read:

38134.

(a) (1) The governing board of a school district shall authorize the use of school facilities or grounds under its control by a nonprofit organization, or by a club or an association organized to promote youth and school activities, including, but not necessarily limited to, any of the following:

(A) The Girl Scouts; the Boy Scouts; Camp Fire USA; or the YMCA.

(B) A parent-teacher association.

(C) A school-community advisory council.

(2) This subdivision does not apply to a group that uses school facilities or grounds for fundraising activities that are not beneficial to youth or public school activities of the school district, as determined by the governing board.

(b) Except as otherwise provided by law, a governing board may charge an amount not to exceed its direct costs for use of its school facilities or grounds. A governing board that levies these charges shall first adopt a policy specifying which activities shall be charged an amount not to exceed direct costs.

(c) The governing board of a school district may charge an amount, not to exceed its direct costs for use of its school facilities or grounds by the entity using the school facilities or grounds, including a religious organization or church, that arranges for and supervises sports league activities for youths as described in paragraph (6) of subdivision (b) of Section 38131.

(d) The governing board of a school district that authorizes the use of school facilities or grounds for the purpose specified in paragraph (3) of subdivision (b) of Section 38131 shall charge the church or religious organization an amount at least equal to the school district's direct costs.

(e) In the case of an entertainment or a meeting where an admission fee is charged or contributions are solicited, and the net receipts are not expended for the welfare of the pupils of the school district or for charitable purposes, a charge equal to fair rental value shall be levied for the use of the school facilities or grounds.

(f) If the use of school facilities or grounds under this section results in the destruction of school property, the entity using the school facilities or grounds may be charged for an amount necessary to repay the damages, and further use of the facilities or grounds by that entity may be denied.

(g) As used in this section:

(1) "Direct costs" to the school district for the use of school facilities or grounds includes all of the following:

(A) The share of the costs of supplies, utilities, janitorial services, services of school district employees, and salaries paid to school district employees directly associated with the administration of this section to operate and maintain school facilities or grounds that is proportional to the entity's use of the school facilities or grounds under this section.

(B) The share of the costs for maintenance, repair, restoration, and refurbishment, proportional to the use of the school facilities or grounds by the entity using the school facilities or grounds under this section as follows:

(i) For purposes of this subparagraph, "school facilities" shall be limited to only nonclassroom space and "school grounds" shall include, but not be limited to, playing fields, athletic fields, track and field venues, tennis courts, and outdoor basketball courts.

(ii) The share of the cost for maintenance, repair, restoration, and refurbishment shall not apply to:

(I) Classroom-based programs that operate after school hours, including, but not limited to, after school programs, tutoring programs, or child care programs.

(II) Organizations retained by the school or school district to provide instruction or instructional activities to pupils during school hours.

(iii) Funds collected under this subparagraph shall be deposited into a special fund that shall only be used for purposes of this section.

(2) "Fair rental value" means the direct costs to the school district plus the amortized costs of the school facilities or grounds used for the duration of the activity authorized.

(h) By December 31, 2013, the Superintendent shall develop, and the state board shall adopt, regulations to be used by a school district in determining the proportionate share and the specific allowable costs that a school district may include as direct costs for the use of its school facilities or grounds.

(i) (1) A school district authorizing the use of school facilities or grounds under subdivision (a) is liable for an injury resulting from the negligence of the school district in the ownership and maintenance of the school facilities or grounds. An entity using school facilities or grounds under this section is liable for an injury resulting from the negligence of that entity during the use of the school facilities or grounds. The school district and the entity using the school facilities or grounds under this section shall each bear the cost of insuring against its respective risks, and shall each bear the costs of defending itself against claims arising from those risks.

(2) Notwithstanding any other law, this subdivision shall not be waived. This subdivision does not limit or affect the immunity or liability of a school district under Division 3.6 (commencing with Section 810) of Title 1 of the Government Code, for injuries caused by a dangerous condition of public property.

(j) This section shall remain in effect only until January 1, 2020, and as of that date is repealed, unless a later enacted statute, that is enacted before January 1, 2020, deletes or extends that date.

SEC. 3.

Section 38134 is added to the Education Code, to read:

38134.

(a) (1) The governing board of a school district shall authorize the use of school facilities or grounds under its control by a nonprofit organization, or by a club or an association organized to promote youth and school activities, including, but not necessarily limited to, any of the following:

(A) The Girl Scouts; the Boy Scouts; Camp Fire USA; or the YMCA.

(B) A parent-teacher association.

(C) A school-community advisory council.

(2) This subdivision does not apply to a group that uses school facilities or grounds for fundraising activities that are not beneficial to youth or public school activities of the school district, as determined by the governing board.

(b) Except as otherwise provided by law, a governing board may charge an amount not to exceed its direct costs for use of its school facilities or grounds. A governing board that levies these charges shall first adopt a policy specifying which activities shall be charged an amount not to exceed direct costs.

(c) The governing board of a school district may charge an amount, not to exceed its direct costs for use of its school facilities or grounds by the entity using the school facilities or grounds, including a religious

organization or church, that arranges for and supervises sports league activities for youths as described in paragraph (6) of subdivision (b) of Section 38131.

(d) The governing board of a school district that authorizes the use of school facilities or grounds for the purpose specified in paragraph (3) of subdivision (b) of Section 38131 shall charge the church or religious organization an amount at least equal to the school district's direct costs.

(e) In the case of an entertainment or a meeting where an admission fee is charged or contributions are solicited, and the net receipts are not expended for the welfare of the pupils of the school district or for charitable purposes, a charge equal to fair rental value shall be levied for the use of the school facilities or grounds.

(f) If the use of school facilities or grounds under this section results in the destruction of school property, the entity using the school facilities or grounds may be charged for an amount necessary to repay the damages, and further use of facilities or grounds by that entity may be denied.

(g) As used in this section:

(1) "Direct costs" to the school district for the use of school facilities or grounds means the costs of supplies, utilities, janitorial services, services of school district employees, and salaries paid to school district employees directly associated with the administration of this section necessitated by the entity's use of the school facilities or grounds.

(2) "Fair rental value" means the direct costs to the school district plus the amortized costs of the school facilities or grounds used for the duration of the activity authorized.

(h) (1) A school district authorizing the use of school facilities or grounds under subdivision (a) is liable for an injury resulting from the negligence of the school district in the ownership and maintenance of the school facilities or grounds. An entity using school facilities or grounds under this section is liable for an injury resulting from the negligence of that entity during the use of the school facilities or grounds. The school district and the entity using the school facilities or grounds under this section shall each bear the cost of insuring against its respective risks and shall each bear the costs of defending itself against claims arising from those risks.

(2) Notwithstanding any other law, this subdivision shall not be waived. This subdivision does not limit or affect the immunity or liability of a school district under Division 3.6 (commencing with Section 810) of Title 1 of the Government Code, for an injury caused by a dangerous condition of public property.

(i) This section is operative on and after January 1, 2020.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM:	20.1	Board Resolution #2018-20 DGS State & Federal Surplus Property Program
MEETING DATE:		December 13, 2018
FROM:		Jeremy Meyers, Superintendent
RECOMMENDATION:		It is recommended that the Board of Trustees consider adopting Board Resolution #2018-20 DGS State & Federal Surplus Property Program.
BACKGROUND:		The District has participated in the Federal Surplus Property Program for several years. Due to changes in personnel and the expiration of our eligibility, the Board must approve a new resolution to enable current personnel to interact with this program on behalf of the District.

km\Board\12-13-18\Resolution Surplus Property

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES
OFFICE OF FLEET AND ASSET MANAGEMENT

ELIGIBILITY APPLICATION (RENEWAL)

DGS OFAM SASP 201-A (Rev 3/2015)

DGS CALIFORNIA DEPARTMENT OF GENERAL SERVICES

Governor Edmund G. Brown Jr.

ELIGIBILITY RENEWAL APPLICATION STATE & FEDERAL SURPLUS PROPERTY PROGRAM

A. Name of the Organization: Black Oak Mine Unified School District Telephone: (530) 333-8300

Address: 6540 Wentworth Springs Road City: Georgetown Zip: 96534

Fax Number: (530) 333-8303 E-mail Address: jmeyers@bomusd.org

Organization is a:

PUBLIC GOVERNMENTAL AGENCY
- ____ A. Conservation
- ____ B. Economic Development
- X C. Education - ADA 1193
- ____ D. Parks & Recreation
- ____ E. Public Health
- ____ F. Public Safety
- ____ G. Other, Explain

PRIVATE AGENCY/ORGANIZATION
- ____ A. Homeless Program
- ____ B. Private Education - ADA
- ____ C. Private Health
- ____ D. Older Americans Act for Sr. Citizens
- ____ E. Other, Explain

Number of Service Sites ____

Total Number of Clients Served Each Day ____

RESOLUTION

B. "BE IT RESOLVED by the Governing Board, and hereby ordered that the offical(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire surplus property through the auspices of the California State Agency for Surplus Property and accept responsibility for payment of incidental fees by the surplus property agency under the Terms and Conditions accompanying this form or listed on the reverse side of this form."

NAME (Print or type)	TITLE	SIGNATURE*	E-MAIL ADDRESS
Mark Koontz	Director FMOT		mkoontz@bomusd.org
Jeremy Meyers	Superintendent / Principal		jmeyers@bomusd.org
Cody Bales	Mechanic		cbales@bomusd.org
Micheal "Sid' Albaugh	Chief Business Official		salbaugh@bomusd.org
Larry Highberger	CTE Instructor		lhighberger@bomusd.org

***Note: All signatures must be in original form. No copied or stamped signatures.**

The above resolution was PASSED AND ADOPTED this 13 day of December 20 18 by the Governing Board of the:

Black Oak Mine Unified School District by the following vote: AYES: ____ NOES: ____ ABSENT: ____

I, Darcy Knight Clerk of the Governing Board known as Black Oak Mine Unified School District

Do hereby certify that the foregoing is a full, true, and correct resolution adopted by the governing board of the above named organization at the meeting thereof held at its regular place of meeting on the date and by the vote above stated, a copy of said resolution is on file in the principal office of the Governing Board.

Signed by: ____

NOTE: ALL LOCAL GOVERNMENT & NON-PROFIT INCORPORATED ORGANIZATIONS HAVE A GOVERNING BOARD, THEFEFORE COMPLETE ONLY SECTIONS "A" & "B". THE FOLLOWING SECTION "C" IS FOR STATE AGENCIES ONLY.

C. AUTHORIZED BY: ____

Printed Name and Title of Chief Administrative Officer

____ ____

Signature of Chief Administrative Officer Date

STATE OF CALIFORNIA AGENCIES ARE REQUIRED TO PROVIDE THEIR STATE BILLING CODE# ____

FOR STATE SURPLUS AGENCY USE ONLY

Renewal Application Approved ____ Renewal Application Disapproved ____

Date: ____ Signed: ____

Donee Number: ____ Billing Code: ____ Expiration Date: ____

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 20.2 Agreement with Law Offices of Girard, Edwards, Stevens, & Tucker LLP.

MEETING DATE: December 13, 2018

FROM: Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees approve the Agreement for the Provisions of Legal Services by Girard, Edwards, Stevens, & Tucker LLP.

BACKGROUND: The Law Offices of David Girard will be increasing their hourly rates for legal services performed. The increase is from $245 for partners to a range of $270 - $305, from $235 for associate attorneys to a range of $240 - $260, from $135 for Paralegal/Law Clerks to $150, from $85 for Administrative Assistants to $110, and from $255 for Senior Partner to $425.

km\board\12-13-18\Girard Contract

AGREEMENT FOR THE PROVISION OF LEGAL SERVICES BY GIRARD, EDWARDS, STEVENS & TUCKER LLP

THIS AGREEMENT is made and entered into this 1st day of December, 2018, and shall continue in effect by and between the BLACK OAK MINE UNIFIED SCHOOL DISTRICT, hereinafter called "CLIENT," and GIRARD, EDWARDS, STEVENS & TUCKER LLP, hereinafter called "ATTORNEYS."

In consideration of the promises and the mutual agreements contained in this Agreement for the Provision of Legal Services, CLIENT and ATTORNEYS agree as follows:

ATTORNEYS agree to provide the following professional services upon request:

1. Represent and advise CLIENT on those aspects of law as directed by the CLIENT;

2. Prepare legal opinions regarding statutes, court decisions, legislation, and other legal issues;

3. Represent the CLIENT before the courts, and other legal and administrative agencies;

4. Assist CLIENT in legal matters relating to administration of the CLIENT;

5. Perform such other duties as may be assigned by CLIENT in meeting its obligations under the law; and

6. Other duties as assigned by CLIENT and acceptable to ATTORNEYS.

ATTORNEYS shall provide those legal services reasonably required to represent CLIENT in these matters. ATTORNEYS shall also take reasonable steps to keep the CLIENT informed of significant developments and respond to the CLIENT's inquiries. CLIENT shall be truthful with ATTORNEYS, cooperate with ATTORNEYS, keep ATTORNEYS informed of developments, and perform the obligations it has agreed to perform under this Agreement. This Agreement shall continue in effect at CLIENT's option unless terminated in writing with at least 30 days advance notice.

CLIENT agrees to pay ATTORNEYS the following rates for legal services performed with no cap on the number of hours to be provided at these rates:

- Partners $270.00 - $305.00/hr.
- Associate Attorneys $240.00 - $260.00/hr.
- Law Clerk/Paralegal $150.00/hr
- Administrative Assistant $110.00/hr
- David W. Girard $425.00/hr

CLIENT will be billed in minimum increments of one-tenth (0.1) of an hour at ATTORNEYS' prevailing rates for all time spent on CLIENT's matters at a minimum of three-tenths (0.3) of an hour for any work performed in one business day.

CLIENT agrees that it will pay ATTORNEYS any increase in their hourly rates. CLIENT will be notified of increases in hourly rates 30 days in advance, either by letter or by a notation on the monthly bill from ATTORNEYS. Agreements for legal fees other than the current hourly basis may be made by mutual written agreement for special projects.

CLIENT further agrees to reimburse ATTORNEYS for actual and necessary expenses and costs with respect to providing legal services, including but not limited to costs of mileage, lodging and travel expenses (including travel time), copying and facsimile transmissions, serving pleadings, filing fees and other charges assessed by courts and other public agencies, arbitrator's fees, court reporter's fees, jury fees, witness fees, investigation expenses, overnight delivery costs, costs of computer research outside of standard databases, consultant's fees and expert witness fees.

ATTORNEYS shall send CLIENT a statement for fees and costs incurred every calendar month. ATTORNEYS' statements shall: (1) clearly state the hourly rate; (2) the hours billed; and (3) provide a thorough description of the work performed. CLIENT shall pay ATTORNEYS' statements within 30 days of each statement's date.

It is expressly understood and agreed to by both parties that ATTORNEYS, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the CLIENT. Nevertheless CLIENT agrees that it shall provide ATTORNEYS with a defense and indemnification for any and all acts undertaken by ATTORNEYS on CLIENTS behalf to the extent ATTORNEYS would be entitled to such indemnity and defense if ATTORNEYS or its staff were employed by CLIENT.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement for the provision of legal services.

Date: 10/17/18

Jeremy Meyers, Superintendent
Black Oak Mine Unified School District

Date: 10/16/18

Girard, Edwards, Stevens & Tucker LLP

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 20.3 Classified Personnel Action

MEETING DATE: December 13, 2018

FROM: Jeremy Meyers, Superintendent
Shelly King, Personnel Services Coordinator

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Cheya Lovelace as a 1 Hour Noon Duty and a 4 Hour RSP Aide, and Mischa Friegang as an 8 Hour Information Technology Technician for the Black Oak Mine Unified School District for the 2018-19 school year.

BACKGROUND: These positions are necessary due to staffing needs. The classified personnel action is submitted in accordance with District policy.

CLASSIFIED PERSONNEL ACTION

Classified Employment 2018-19 School Year

Cheya Lovelace – 1 Hour Noon Duty and 4 Hour RSP Aide, Northside School. Cheya has been a classified substitute since the beginning of the 2018-19 school year. Cheya is also a Golden Sierra graduate.

Mischa Friegang – 8 Hour Information Technology Technician, District wide. Mischa has a technical background which will be valuable when performing the duties required in this position. Mischa is also a Golden Sierra graduate.

cp/board/CLASSIFIED EMPLOYMENT

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 20.4 Purchase Orders, Warrants, Bids and Quotes

MEETING DATE: December 13, 2018

FROM: Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that 2018-19 fiscal year Batch numbers 0030-0036 dated November 1, 2018 to November 28, 2018 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, for a total of $583,102.23 be approved.

BACKGROUND: Copies of Warrants which are provided under separate cover for Board of Trustees approvals includes the following:

Fund Name and Number	Amount
General Fund 01	$520,262.23
Charter School Fund 09	$42,629.01
Cafeteria Fund 13	$16,346.80
Enterprise Fund 63	$3,864.19
Total	$583,102.23

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 20.5 Field Trips

MEETING DATE: December 13, 2018

FROM: Jeremy Meyers, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees approve the overnight field trips.

BACKGROUND: Field trip request forms for trips over 200 miles radius one way or overnight are due to the district office 45 days prior to requested departure. These trips are required to have board approval.

The following trips are being requested:

Otter Creek School is requesting an overnight field trip to Coloma Outdoor Discovery School for January 28 – 30, 2019.

km\board\12-13-18\field trips

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
FIELD TRIP REQUEST FORM

FOR LOCAL TRIPS, FORMS ARE DUE TO SCHOOL OFFICE AT LEAST 20 DAYS PRIOR TO DEPARTURE. FORMS FOR TRIPS OVER A 200 MILE RADIUS ONE WAY OR OVERNIGHTARE DUE 45 DAYS PRIOR TO REQUESTED DEPARTURE. (Exceptions are made for league changes in athletic schedules and playoffs.)

Date leaving: January 28, 2019 **Destination:** Coloma Outdoor Discovery School
Date returning: January 30, 2019 **Time leaving:** 10:00 am
Est. time of return: 1:00 pm

School: Otter Creek School **Dept.:** — **Club or Org.:** —

Trip Supervisor: Eleanor Surryhne (Print Name) **# of Students:** 10 **# of Staff:** 1 **# of Chaperones:** 2

Place of Departure Otter Creek School

Mode of Transportation: Walking___ School Bus___ School Van___ Public Transportation___ Private vehicles X
Total Estimated Cost of Trip: $2,420.00 **Funding Source:** parent pay / fundraising

FOR TRIPS OTHER THAN EXTRA CURRICULAR

Educational purpose of trip and relationship to class or group curriculum: Living History - Gold Rush, 3rd, 4th, 5th grade (curriculum adjusted over 3 yr. period).

Lead up activities, trip activities, and follow up activities: Study of CA History before, during, and after Gold Rush. Team building activities / Community, Life Skills.

FOR TRIPS USING SCHOOL BUSES

Itinerary (Please include all stops, approximate times of stops and phone number of destination if bus parking needs to be arranged.) If unanticipated stops are needed, i.e. student sickness, rest stops, etc., bus driver has the authority to change the itinerary. SCHOOL BUSES ARE ALLOWED TO STOP ONLY AT DESIGNATED STOPS AS LISTED IN THE ITINERARY.

No extra stops are scheduled.

For Transportation Department Use Only

Driver: _____ **Van#** _____ **Bus #** _____
Leave ____ **A.M.** ____ **P.M.** **Leave** ____ **A.M.** ____ **P.M.**
Return ____ **A.M.** ____ **P.M.** **Return** ____ **A.M.** ____ **P.M.**
Total Hours _____ **Total Hours** _____

BILLING:
Hours _____ **O.T.** _____ **Miles** _____
Rate @ $ _____ **Rate @ $** _____ **Rate @ $** _____
Total $** _____ **$ _____ **$** _____

ODOMETER READING (MILEAGE)
Ending _____
Beginning _____
Total Miles _____

Total Wages $ _____
Total Mileage $ _____
TOTAL CHARGES $ _____

Transportation Department Signature: _____ **Date** _____ **Approved**___ **Denied**___
Reason for Denial: _____

Requested by: ELEANOR SURRYHNE (Print Name) Eleanor Surryhne (Signature) **Date:** 11/7/18
Principal/Site Administrator Signature: [signature] **Date** 11/7/18 **Approved** ✓ **Denied** ___
Superintendent's Signature: _____ **Date** _____ **Approved**___ **Denied**___
Date of Board Action (for overnight trips or over 200 mile radius one way): _____ **Approved**___ **Denied**___
Reason for Denial: _____

DISTRIBUTION: Requestor (GOLDENROD copy), Transportation (WHITE /GREEN copies), Site Administrator (PINK copy), District/Board (YELLOW)
MS:misc\field trip request form – REVISED 7-28-03